

Postal Wizard

Postage Statement Entry



Mailing Services Tab – Select Postal Wizard



BUSINESS CUSTOMER GATEWAY

[Mailing Services](#) [Shipping Services](#) [Additional Services](#)

You can locate Postal Wizard by clicking on the Mailing Services tab. You can also save it as a favorite under Favorite Services.

Account Overview

[By EPS#](#) [By Permit#](#)

Couldn't find any EPS Accounts for this CRID.

Mailer Scorecard

[eDoc Submitter](#) [Mail Preparer](#) [Mail Owner](#)

June 2021

You either do not participate in this program, or we have yet to receive data for this CRID.

[Mailing Report](#)

Favorite Services [Edit](#)

[Balance & Fees](#) >

[Dashboard](#) >

[EPS](#) >

[IMsb](#) >

[Mailing Reports](#) >

[Manage Permits](#) >

[Postal Wizard](#) >

Statement Information – Select Your PS Form



From this page, choose the form number to be completed.

- Manage Mailing Activity
 - Home
 - Summary
 - Balance and Fees
 - Postal Wizard
 - Electronic Data Exchange
 - Mailing Reports
 - Dashboard
 - Manage Permits
 - IMsb Tool
- e-VS Customer
 - e-VS Monthly Account and Sampling Summary
 - eVS/PRS Dashboard
 - Manifest Search
 - Mailer ID Report
 - Third Party Billing Reports
 - Dispute Queue
 - eVS Alerts
 - Print and Deliver Return Label Service
- PRS Customer
 - PRS Monthly Account and Sampling Summary

Home > Postal Wizard

Postal Wizard

Allows you to complete, print, save, and submit common forms used in the business mailing process.

Complete a Mailing Form

Online Form	Description
3541	Postage Statement — Periodicals
3541	Postage Statement — Periodicals - Combined
3600 FCM	Postage Statement — First-Class Mail
3600 PM	Postage Statement — Priority Mail
3602	Postage Statement — USPS Marketing Mail
3605	Postage Statement — Bound Printed Matter
3605	Postage Statement — Parcel Select
3605	Postage Statement — Media Mail or Library Mail
3700-A	Postage Statement — Part A - First Class Mail International
3700-B	Postage Statement — Part B - First Class Package International Service
3700-C	Postage Statement — Part C - International Surface Air Lift
3700-D	Postage Statement — Part D - International Priority Airmail
3700-E	Postage Statement — Part E - Priority Mail International - Transmits Customs Data
3700-F	Postage Statement — Part F - Priority Mail International - Regional Rate Box - Transmits Customs Data
3700-G	Postage Statement — Part G - Priority Mail Express International - Transmits Customs Data
3700-H	Postage Statement — Part H - Global Express Guaranteed - Transmits Customs Data
3700-P	Postage Statement — Part P - Commercial ePacket
3700-Q	Postage Statement — Part Q - Global Direct

[View Pending Postage Statements Report](#)

Saved Forms

- [View forms I have submitted](#)
- [View incomplete forms I have started](#)

Complete Customer Service Form

Online Form	Description
3526	Statement of Ownership, Management, and Circulation
3623	Request for Confirmation of Authorization or Pending Application to Mail at Nonprofit USPS Marketing Mail Rates
3624	Application to Mail at Nonprofit USPS Marketing Mail Rates
6015	Nonprofit Database Change Request
3533	Application for Refund of Fees, Products and Withdrawals of Customer Accounts
3510	Application for Re-entry or Special Price Request for Periodicals Publication

Complete a Periodicals Payment

[Consolidated Payment Request](#)

Permit Information – Select Your Permit



When do you plan to submit your mailing?

6/10/2021  

Are you submitting this mailing for yourself or on behalf of another company?

Please select your Account Information

Display records Search:

Select	CRID	Account #	Finance #	Permit #	Permit Type	Company Name	City	State
<input checked="" type="radio"/>	19776567	2720603	351025	409	PC	MR MAILMAN	AMHERST	NY

Showing 1 to 1 of 1 entries

Enter the date of mailing and select the appropriate account information, whether it is for yourself or another company.

Account Information Selections (Regular/Nonprofit)



Answer these questions.

Enter Account Information



Account Information



Mailing Details



Rates



Summary

When do you plan to submit your mailing?

6/10/2021



Are you submitting this mailing for yourself or on behalf of another company?

Myself

Another Company

Are you submitting this mailing as Regular or Nonprofit?

Regular

Nonprofit

Are you bringing your mailing to **BUFFALO NY 14240-9998** ?

Yes

Change

Mailing Characteristics

Enter Mailing Details



To document IMbs for FS and Non-FS mailings:

1. Choose Barcode Type
2. Check box for Full-Service **OR** Check box for Barcode Info. Available (non-Full-Service)
3. Enter 6- or 9-digit Mailer ID
 - a) Select Mailing ID if using an identical serial number for all mailpieces in mailing
 - b) Select Lowest Piece ID if applying a range of unique IMb serial numbers through out the mailing.

Mailing Characteristics

General Information

Incentives

Mailing Date: 04/04/2022 *

Total Pieces: 200 *

Move Update Method: Alternative Address Format

Special Postage Payment System: -- None --

Destination Entry: Yes No

Full Service

Mail Piece Information

Processing Category: Letters *

Piece Weight: 0.025 *

Pounds Ounces

Non-identical

Total Weight (lbs): 5.0 *

Barcode Type: Intelligent Mail Barcode (IMb) *

Barcode Info. Available

Windowed Letters or Flats: No *

Political Mailing Official Election Mail None

Container Information

1' MM Trays: 1

2' MM Trays:

2' EMM Trays:

Flat Trays:

Sacks:

Pallets:

Other:

Full Service / Barcode Information

Mailer ID (MID): 801604752 *

Mailing ID Lowest Piece ID

Lowest Piece ID:

Highest Piece ID:

Rates – Enter Piece Counts



Enter Piece counts on proper price lines. Verify info on the left side.

USPS Marketing Mail » Rates

Rates Filter

Show Entry Discounts

None
 DNDC
 DSCF

Mailing Summary

Mailing Information

Mail Class: USPS Marketing Mail
Processing Category: Letters
Price Eligibility: Regular
Rate Effective: 01/22/2017
Mailing Date: 07/14/2017

Piece/Weight Information

Total Pieces: 200
Piece Weight: 0.0100 lbs
Total Weight: 2.0000 lbs

Container Information

2 MM Trays: 2

Account Information

Account Holder

Account Number: 2720603
Permit: PC 409
CRID: 19776567
USPS Marketing Mail Fee Status: Waived
USPS Marketing Mail Fee Expiration: N/A
Company Address:
REIGELMAN 4 MR MAILMAN
479 CAPEN BLVD 123 MAIN ST
AMHERST, NY 14226 BUFFALO NY 14226

Mailing Agent

CRID: 19776567
Company Address:
Reigelmans MR MAILMAN
479 CAPEN BLVD 123 MAIN ST
AMHERST, NY 14226 BUFFALO NY 14226

Mail Owner

Enter Rates

Account Information Mailing Details Rates Summary

Part A Automation Letters
Part C Carrier Route Letter
Part S Extra Services

Part A Automation Letters
Letters 3.5 oz (0.2188 lbs) or less

#	Entry	Presort/Automation	No. of Pieces	Piece Price
A1	None	S-Digit	\$0.259	\$0.251
A2	None	AADC	2 \$0.285	\$0.271
A3	None	Mixed AADC	\$0.304	\$0.288
A4	DNDC	S-Digit	\$0.239	\$0.225
A5	DNDC	AADC	\$0.265	\$0.245
A6	DNDC	Mixed AADC	\$0.284	\$0.262
A7	DSCF	S-Digit	\$0.235	\$0.217
A8	DSCF	AADC	198 \$0.261 ✖	\$0.237

← Previous Next →

Summary Screen – Verify Information



Postage Summary

Total of All Parts: \$47.2680
 Discounts: -\$0.0000
 Affixed Postage (Neither): \$20.000
 Net Postage Due: \$27.27

Mailing Summary

Mailing Information
 Mail Class: USPS Marketing Mail
 Processing Category: Letters
 Price Eligibility: Regular
 Rate Effective: 01/22/2017
 Mailing Date: 07/14/2017

Piece/Weight Information
 Total Pieces: 200
 Piece Weight: 0.0100 lbs
 Total Weight: 2.0000 lbs

Container Information
 2 MM Trays: 2

Account Information

Account Holder
 Account Number: 2720603
 Permit: PC 409
 CRID: 19776567
 USPS Marketing Mail Fee Status: Waived
 USPS Marketing Mail Fee Expiration: N/A
 Opening Balance: N/A
 Closing Balance: N/A
 Company Address:
 MR MAILMAN
 123 MAIN ST
 BUFFALO NY 14226

Mailing Agent
 CRID: 19776567
 Company Address:
 MR MAILMAN
 123 MAIN ST
 BUFFALO NY 14226

Summary

✓ ✓ ✓ 4
 Account Information Mailing Details Rates Summary

Part A Automation Letters
Letters 3.5 oz (0.2188 lbs) or less

#	Entry	Presort/Automation	No. of Pieces	Piece Price	Sub Total	Discount	Postage
A2	None	AADC	2	\$0.285	\$0.5700	-\$0.0060	\$0.5640
A8	DSCF	AADC	198	\$0.261	\$51.6780	-\$0.5940	\$51.0840

Part A Total Pieces: 200
Part A Total Postage: \$51.6480
Total of All Parts: \$51.6480
Discounts: -\$0.0000
Affixed Postage (Neither): \$20.000
Net Postage Due: \$31.65

Full Service Summary

Full Service Discount Total: -\$0.6000

Net Postage Adjustment Amount
 Account for Insufficient Affixed Postage

Type:

Number:

Finance Number:

Customer Reference ID: Only applicable for USPS accounts.

Statement Verification

Additional Mailing Information
 Post Office of Mailing: BUFFALO NY 14240-9998
 Post Office of Permit: BUFFALO NY 14240-9998
 Move Update Method: ACS
 Political Mail: No
 Official Election Mail: No

Statement Submission – Read Certification Statement and Submit



AMHERST, NY 14226

Mail Owner

CRID: 19776567

Company Address:

MR MAILMAN
123 MAIN ST
BUFFALO NY 14226

Post Office of Mailing

BUFFALO NY 14240-9998

Certification Statement - Scroll down to review the remaining content

By clicking on the "Submit" button, the mailer hereby certifies that all information furnished within this submission is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. The mailer further certifies, if the mailing is claiming a nonprofit price, that: (1) the mailing complies with DMM 300.700.1.0; (2) the income derived from the sale of any products or

Signature

Name of the agent or account holder who will be signing this postage statement: **JOHN T MAILMAN**

Agent or account holder's telephone number: Extension:

*****WARNING*****

The condition(s) below may need to be corrected before your mailing is accepted.

- The following Letter Line item(s) require a minimum of 150 pieces (A2).

Email a copy of my eCan to my email address

UNITED STATES POSTAL SERVICE® HOME | HELP | CUSTOMER CARE | SIGN C

Manage Mailing Activity **Standard Mail - Permit Imprint** ▶ Confirmation

[Printer Friendly Version](#) [Email](#)

Note to Mailer: Your electronic postage statement has been submitted to the USPS *PostalOne!* system on Jun 23, 2012 02:16 PM. **Please print and bring this form along with your mailing** to the Post Office in PHILA PA 19104-9651.

The labels and electronic mailing information associated to this form, **must** match the physical mailing being presented to the USPS employee with this form.

Postage Statement ID: 62826101

Post Office Of Mailing: PHILA PA 19104-9651
Post Office of Permit: PHILA PA 19104-9651
Mailing Group ID: 5002028
Account Holder: AUTOMATED MAILING SYSTEMS, INC.
Account Number: 2492684
Permit Holder: AUTOMATED MAILING SYSTEMS, INC.
Permit Type: PI
Permit Number: 78
Mail Agent: AUTOMATED MAILING SYSTEMS, INC.
Mail Owner: AUTOMATED MAILING SYSTEMS, INC.
Mail Owner Permit Type: PI
Mail Owner Permit Number: 78
CRID: 4430760
Customer Reference ID:

Mail Class: Standard Mail
Price Eligibility: Regular
Processing Category: Letters
Weight of single piece: 0.0031 lbs. (0.0496 oz)
Total Mail Pieces: 1,797 pcs.
Total Weight: 5.5707 lbs.

1" MM Trays	2" MM Trays	2" EMM Trays	Flat Trays	Sacks	Pallets	Other
1	2					


Part A Postage: \$ 407.7690
Total Postage Amount: \$ 407.77

*NOTE: The balance displayed may change prior to Postal acceptance of the mailing due to the timing of deposits, additional mailings, or other adjustments to the account.
Opening Balance: \$ 50,000.00
Estimated Closing Balance: \$ 49,502.23

*Note: This mailing may be subject for additional verification at the time of acceptance.

▶ **Action**

Please scan :
SCAN AT ACCEPTANCE



9275 7900 0002 7100 0628 2610 13

Print this confirmation page and present it with your mailing at the acceptance office